



ICC Annual Business Meeting and Final Action Hearing Registration Reimbursement Policy

This policy has been established to provide a program for implementing the mission outlined in Article I, Section 2, Objectives b, c and g of the Chapter's Constitution and By-laws; and

This policy has been established to provide for reimbursement for registration fees associated with the International Code Council Annual Business Meeting and Final Action Code Hearing for Heart of America members defined as Active Members per Article II, Section I(a) of the Chapter's Constitution and By-laws; and

Whereas HOA acknowledges that attendance at the International Code Council Annual Business Meeting and Final Action Code Hearings by Active Members is critical for education and training of members, and for participation in the codes development process of the International Code Council.

Therefore, HOA establishes the following policy for reimbursement of registration expenses to the ICC Annual Business Meeting or Final Action Code Hearings for Active Members of HOA.

Active Members of HOA are eligible for reimbursement of the registration fee to attend the Annual Business Meeting or Final Action Code Hearings of the International Code Council. Requests for reimbursement shall be made on the form entitled "ICC ABM or Final Action Code Hearings Reimbursement Application" and shall include the following information:

- Name
- Jurisdiction
- Destination
- Date of trip
- Verification of paid registration fee
- Other information as required on the form

Reimbursement for ICC ABM or Final Action Code Hearings registration fees is subject to annual authorization by the HOA Board of Directors who shall consider the financial status of the chapter prior to approving reimbursement funds. Upon annual authorization by the Board of Directors, the Chapter Treasurer shall review all reimbursement requests prior to payment. Payment shall be made to either the member or jurisdiction providing initial payment of registration fees.

It is anticipated by the HOA Board of Directors that HOA members attending the ICC ABM or Final Action Code Hearings with chapter financial assistance will positively support activities of the chapter and be present for voting at the Annual Business Meeting or Final Action Code Hearings. Failure to meet the expectations of this policy could result in denial of future funding for attendance at the ICC Annual Business Meeting or Final Action Code Hearings.

This policy formally approved by the Executive Board of the Heart of America Chapter this 17th day of December, 2009.

Mike Roberts - President